



## POLITICALLY EXPOSED PERSON (PEP) QUESTIONNAIRE

Kindly write  if "YES" or  if "NO" on the appropriate boxes if YOU or any of your IMMEDIATE Family member hold or held one of the following offices or positions in the Philippines or in a foreign state. This is in compliance with BSP Circular 706 series of 2011 "Updated Anti-Money Laundering Rules and Regulation.

Different Positions or Offices under PEP Category	Name of Person Involved	Position	Inclusive Dates
1. Head of State and Government (President, Vice President)			
2. Member of the Executive and Legislative Council of Government (Cabinet Members, Senators, Congressmen)			
3. Senior National or Local Government Politicians (Governors, Vice Governors, Mayors, Vice-Mayors)			
4. Brgy. Officials			
5. Senior Official of the Military (Chief of Staff, Commanding Generals, FOIC)			
6. Filipino Ambassadors			
7. Senior Management and Board of Directors of owned or controlled corporations and other head of a government agencies (SSS, BSP, GSIS, HDMF, PHIC)			
8. Members of the Supreme Court, Court of Appeals, Sandiganbayan			
_____ Signature over Printed Name of Member	Verified By: _____	Noted by: _____	

## TERMS AND CONDITIONS

Welcome to CNBSLA!!!!

As a member of this Association, you have the following rights and duties:

1. Every regular member shall have the right to participate in the deliberation of the general meeting and to vote on all matters brought before such meetings.
2. Every member shall receive dividend out of their capital contribution provided that he/she will not resign within the dividend cut-off dates.
3. Every member shall have the right to be granted loan in accordance with his/her borrowing capacity and the loan policy.
4. A regular member is allowed to accumulate a maximum deposit of P1,500,000.00 and the honorary member P1,000,000.00, *provided that*, a regular member and his/her dependents' maximum total capital contribution shall at no time exceed **P6,500,000.00**.
5. A regular member and his dependents can accumulate a minimum withdrawable and non-withdrawable capital contribution set forth in paragraph A & B Section IV of the Capital Contribution Policy. A member is also allowed to withdraw partially his/her capital contribution provided that he/she will maintain the minimum amount required by the Association and the Bangko Sentral ng Pilipinas.
6. Every member shall update their membership records every three (3) years and submit it personally to our main office or to our service unit at Bonifacio Naval Station in Taguig City.
7. Items 4, 5, and 6 above are subject to change through Board Resolutions.

**Expulsion, Resignation, and Termination:**

1. A member who wishes to withdraw his/her entire capital contribution should accomplish a resignation form. No application for resignation shall be allowed if a member still has outstanding obligations with the Association either as maker or co-maker.
2. In case of death of the principal member (provided there is NO outstanding obligation), his/her membership is automatically declared terminated upon submission of a copy of death certificate by his/her immediate family member or his/her surviving officer. If the member has outstanding obligations to the Association, the Insurance will cover the said amount subject to Insurance policy. Further, all honorary members dependent to him/her shall remain as members of the Association.
3. Membership in a non-stock savings and loan association and all rights arising therefrom are personal and non-transferable, unless clearly specified in the articles of incorporation or in the by-laws. (Corporation Code of the Philippines, Sec. 90).
4. Any member who is involved in falsifying documents including misrepresentation in transacting business with the Association which were found guilty of such act shall be expelled by the Membership Committee with the confirmation of the Board of Trustees after all his/her obligations had been paid.

Conforme:

\_\_\_\_\_

Signature over Printed Name of Member

\_\_\_\_\_

Date Signed

## LIST OF REQUIREMENTS

- |                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>a. Military</b> <ol style="list-style-type: none"> <li>i. Photocopy of Unexpired Military ID</li> <li>ii. 2x2 Latest ID Picture</li> <li>iii. Proof of Military Employment (Photocopy)                             <ul style="list-style-type: none"> <li>• Enlistment Order / Re-Enlistment Order</li> <li>• CAD Order / SOT / Appointment Order</li> </ul> </li> </ol> | <b>b. Civilian Employee</b> <ol style="list-style-type: none"> <li>i. Photocopy of Unexpired Civilian ID</li> <li>ii. 2x2 Latest ID Picture</li> <li>iii. Proof of Employment (Photocopy)                             <ul style="list-style-type: none"> <li>• Appointment Order</li> </ul> </li> </ol> |
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**AUTHORITY TO DISCLOSE**

The undersigned hereby consent Cavite Naval Base Savings and Loan Association and its representatives to disclose and share my personal information to:

- a) Credit information or in investigation companies, credit bureaus (including but not limited to, the Credit Information Corporation (CIC) pursuant to Republic Act No. 9510 and its implementing rules and regulations), financial institutions, consumer reporting or reference agencies, credit protection providers or guarantee institutions, insurers, underwriters;
- b) any judicial, government, supervisory, regulatory or equivalent body of the Philippines: such person or entity as required by laws or regulations of the country.

The foregoing constitutes my consent under the applicable confidentiality and data privacy laws of the Philippines and other jurisdiction and agree to hold CNBSLAI and its representatives, free and harmless from any and all liabilities, claims, damages and suits of whatever kind and nature, that may arise in connection with the implementation and compliance with the authorization conferred by the undersigned hereunder.

\_\_\_\_\_  
Borrower's signature over printed name

Date Signed : \_\_\_\_\_



# CNBSLAI

*Cavite Naval Base Savings and Loan Association, Inc.*

## CAPITAL CONTRIBUTION INFORMATION SHEET (CCIS)

I, \_\_\_\_\_, of legal age, married / single / widow / widower/separated, a resident of \_\_\_\_\_ and a bonafide regular / honorary member of CNBSLAI with account number \_\_\_\_\_ where I am the holder, hereby agree on the following:

- My personal declaration on fixed capital contribution is P\_\_\_\_\_.
- In case my current capital contribution exceeds 10 times my fixed capital contribution, the excess will automatically transfer to Accounts Payable and will no longer earn dividend.
- That I am not allowed to withdraw or decrease my fixed capital contribution during the duration of my membership.
- Decreasing my fixed capital contribution means resignation of membership.
- In case of Liquidity stress condition of the Association, I agree that the 10% fixed / non-withdrawable plus additional 20% from the withdrawable portion of my capital contribution can be retained for three months.
- In case of my resignation in normal condition, total Capital Contribution balance plus dividend whenever possible be withdrawn.

\_\_\_\_\_  
Signature over Printed Name  
Date: \_\_\_\_\_  
Contact No.: \_\_\_\_\_

Received by:

Date: \_\_\_\_\_

Approved by:

Date: \_\_\_\_\_